

## CONFLICT OF INTEREST POLICY

### Sunray for Children

Charity number: **1201206**

Registered address:

71–75 Shelton Street

Covent Garden

London

WC2H 9JQ

United Kingdom

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### Purpose

Sunray for Children is committed to maintaining the highest standards of integrity, transparency and accountability.

This policy ensures that trustees, staff and volunteers avoid situations where personal interests may conflict with the interests of the charity.

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### Scope

This policy applies to:

- Trustees
- Staff members
- Volunteers
- Anyone acting on behalf of Sunray for Children

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### Definition of Conflict of Interest

A conflict of interest occurs when an individual's personal, financial or professional interests could influence or appear to influence decisions made on behalf of the charity.

Examples may include:

- financial interests in organisations working with the charity
- personal relationships affecting decision-making
- receiving personal benefit from charity activities

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### Declaration of Interests

Trustees, staff and volunteers must declare any potential conflict of interest as soon as it arises.

This includes situations where an individual may gain personal benefit from a decision made by the organisation.

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## Managing Conflicts

If a conflict of interest is identified:

- the individual must declare the conflict
- the individual must not take part in related decision-making
- trustees will determine how the conflict should be managed

All declared conflicts will be recorded appropriately.

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## Transparency

Sunray for Children is committed to transparent decision-making and ensuring that all actions are taken in the best interests of the charity.

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## Policy Review

This policy will be reviewed regularly to ensure good governance and compliance with charity regulations.

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## Approved by:

Dagmar Szabo  
Chair

Signature: 

Date: 10.01.2023

Review date: 10.01.2024